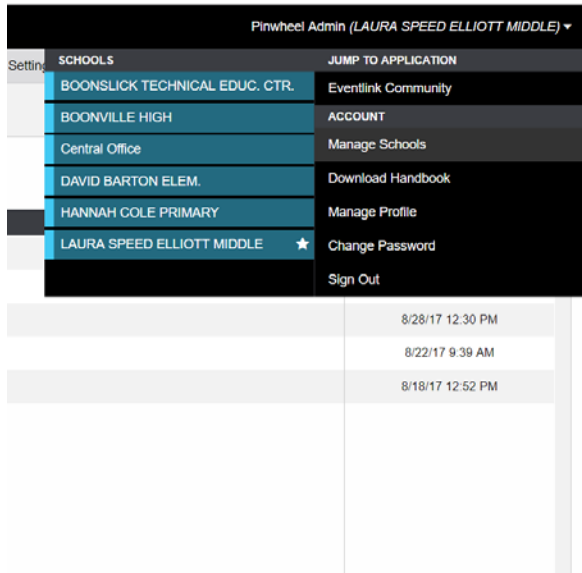


# Removing Schools from Eventlink

If you hover your mouse over your name/account in the upper right hand corner, you will see all of the schools you are subscribed to. If you have schools that you don't want, click on Manage Schools.



Unchecking the boxes on the right side of the school will only cause Eventlink to stop sending alerts for that school. That option is there in case you want to see calendar events but not get alerts. To REMOVE the school, click the black circle with the – sign in the middle to remove the school. In addition, make sure the box IS checked next to the school you DO want to receive alerts from. Then click save.

