

## GRANTS

### Application for Grants

The district directs the superintendent or designee to pursue all grants and other alternative sources of funds, goods and services that are consistent with the district's goals and educational strategies and that enhance the educational offerings of the district.

All grants must:

- < 1. Be based on a specific set of internal objectives that relate to the established goals and objectives of the district.
- < 2. Provide measures for evaluating whether project objectives are being or have been achieved.
- < 3. Conform to state and federal laws and the policies of the Board in the execution of the project.

All grant proposals shall be approved by the Board before being submitted to the funding agency regardless of the amount of funding involved. Before a grant application is presented to the Board, the superintendent or designee will determine whether the district has the appropriate staff to support the grant project and maintain accurate records required by the granting entity, as well as adequate resources if matching funds are required.

All grants that involve district property, students or personnel in their capacity as employees are considered district grants and are subject to the requirements of this policy. No individual will use grant proceeds in the district without district permission.

### Administration of Grants

The superintendent must designate a district employee as the grant contact for any grant involving the district. The designated grant contact will oversee grant activity and ensure that the appropriate records, evaluations and procedures are used.

All grant funds received must be deposited in district accounts. District policies regarding purchasing, expenditure of funds and employment will be followed when expending grant funds. Staff positions created through grant funding will be filled pursuant to Board policy.

The district will keep accurate records of expenditures for each grant. An annual report will be provided to the superintendent or designee on the status of grant programs, participation in programs and the success of programs.

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Basic

## **Federal Grants**

Grants that fund federal programs will be implemented in accordance with the provisions of Board purchasing policies DJF and DJFA, and their accompanying procedures, and Board conflict of interest policies BBFA and GBCA.

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***Note: The reader is encouraged to check the index located at the beginning of this section for other pertinent policies and to review administrative procedures and/or forms for related information.***

Adopted: November 19, 2007

Revised: December 20, 2016

Cross Refs: BBFA, Board Member Conflict of Interest and Financial Disclosure  
GBCA, Staff Conflict of Interest  
GCD, Professional Staff Recruiting and Hiring  
GDC, Support Staff Recruiting and Hiring

Boonville R-I School District, Boonville, Missouri