

## STUDENT HEALTH SERVICES AND REQUIREMENTS (Screening and Referral Programs)

The health screening programs of the Boonville R-I School District are designed to examine the populations at highest risk at a time when early intervention has the most benefit. The following guidelines govern the district's health screening program:

1. The district will examine past screenings and assess them for effectiveness in order to ensure future screening programs effectively meet the needs of the district. The district plan for assessing the district's screening needs is: *[The nursing staff should devise a written plan based on best practice recommendations, resources for screening and referral, and results of former screening programs.]*
2. Based on the district's assessment plan above, the district's screening plan is:

**Vision** B Students first enrolling in the district in kindergarten or first grade will receive a vision screening prior to or upon enrollment. This screening will be conducted even if the student presents proof of a vision examination for enrollment purposes, as required by law. In addition, students will be screened again before the end of the third grade. Students will be excused from any screening upon receipt of a written request from the student's parent/guardian. Results of each vision screening will be recorded on a form provided by the Department of Health and Senior Services (DHSS).

*[The district should list other screenings it conducts and include relevant information regarding those screenings, such as which screenings will include all students, which screenings will include only targeted populations, and how those populations will be determined.]*

3. The nurse will produce a calendar reflecting the approximate dates for screenings, re-screenings and screening follow-up that is coordinated with the overall school calendar.
4. The nursing staff will assist the superintendent or designee in identifying individual personnel to be utilized in the screening process.
5. The district will use the following procedures to notify parents/guardians of pertinent information pertaining to screening:

**Student Handbooks** B All student handbooks will include a description of the types of screenings the district will conduct, the timing for those screenings, and the process for excusing the student from a screening.

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*[The district should add additional language regarding how parents/guardians will be advised of any scheduled health screenings, given the opportunity to exclude their child from such screenings and advised of the results of their student's screenings.]*

6. Follow-ups to screenings will include:

**Vision B** When a student fails an eye screening, the school district will send a standard notice to the parent/guardian, as required by law. The notice must be completed by the parent/guardian and returned to the district, where one (1) copy will be kept in the student's file and one (1) copy will be sent to DHSS. District staff will also notify the director of special education to determine whether the district needs to seek additional evaluation of the student.

*[The district should include other follow-up screenings the district will conduct and explain how parents/guardians will be notified of positive and negative results; how recommendations for further evaluation will be made; how parents/guardians will be notified of assistance that may be available; how staff will maintain contact with parents/guardians if a health concern is identified in order to determine what, if any, action was taken; and how referral follow-up will be documented in the student's record.]*

Parents/Guardians who need to consult with district staff regarding the results of any screening should contact the school nurse.

7. Members of the nursing staff are responsible for monitoring the results of all screenings and notifying the special education department or other appropriate staff members if a student may need classroom adaptations, special education services or accommodations.

\* \* \* \* \*

**Note:** *The reader is encouraged to review policies and/or forms for related information in this administrative area.*

Implemented: October 15, 2008

Revised:

Boonville R-I School District, Boonville, Missouri