

STUDENT RECORDS
(Transfer of Records to School Student is Currently or Prospectively Attending)

This form accompanies the student's education records when transferred to the school of current attendance.

TO WHOM IT MAY CONCERN:

We are required by federal law to follow certain procedures to safeguard the privacy rights of students.

It has been determined that you have a legitimate educational interest pursuant to 34 C.F.R. ' 99.31 (1) and (2), and therefore are entitled to receive education data **without the written consent** of parents or eligible students, although you may have provided written consent with your request.

We are transferring this education data to you on the condition that you will not permit any other party to have access to this information without the consent of the parent(s) or eligible student(s) whose data you are receiving, in accordance with law.

Custodian of Records

Date

School

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Note: *The reader is encouraged to review policies and/or procedures for related information in this administrative area.*

Implemented: **December 19, 2007**

Revised:

Boonville R-I School District, Boonville, Missouri