

COMMUNITY USE OF SCHOOL FACILITIES
(Application for Use of District Property)

Fee Schedule

The organization agrees to pay the applicable fee(s) for the use of District facilities.

Personnel Fees:

Type of Employee(s) Needed	Number of Employees Needed		Number of Hours		Hourly Rate*		Total Cost
Custodian(s)		X		X		=	
Food Service Employee(s)		X		X		=	
Supervisory Personnel		X		X		=	
Other _____		X		X		=	

TOTAL PERSONNEL CHARGE: \$ _____

Facility Use Fees:

Type of Property Needed	School Building		Facility Equipment Fee		Insurance Cost (if applicable)		Total Cost
Gymnasium				+		=	
Auditorium				+		=	
Cafeteria				+		=	
Dining Room				+		=	
Kitchen				+		=	

FILE: KG-AF2
 Critical

Type of Property Needed	School Building	Facility Equipment Fee	Insurance Cost (if applicable)	Total Cost
Stadium				
Classroom(s) Numbers:				
Other: _____				

TOTAL FACILITY USE CHARGE: \$ _____

Total Charge for Use of District Property

Total Personnel Charge \$ _____ + Total Facility Use Charge \$ _____ = \$ _____

Both the Organization and myself as an individual understand that district equipment cannot be removed from school property. Both the Organization and myself as an individual agree to exercise care in protecting school equipment and to prevent damage to school equipment. In the event damage results, regardless of the cause, the Organization and myself as an individual agree to reimburse the district for the repair or replacement of the equipment at the district's discretion.

 Representative of User Group and as Individual Signature Date Superintendent/Designee Signature Date

* Overtime will be at a rate of 1.5 times.

In the event school is closed due to weather conditions, all scheduled activities will be canceled and opportunity to reschedule or refund rental fee(s) will be made.

* * * * *

Note: The reader is encouraged to review policies and/or procedures for related information in this administrative area.

Implemented: November 19, 2007

Revised:

Boonville R-I School District, Boonville, Missouri